# WORKSHOP LIBRARY



## **Bringing Out the Best in Others (1 hour)**

Unleash the potential of your team through transformative strategies that inspire, motivate, and create a culture of excellence.

#### Collaboration in the Workplace (1-2 hours)

Effective workplace collaboration enhances productivity, teamwork, and innovation. Explore strategies to promote and build a collaborative work environment.

#### **Communication that Influences (1-2 hours)**

As you understand how influence works you will be able to develop influential communication skills that captivate, persuade, and drive positive outcomes.

#### **Conflict Management (1 hour)**

Gain the skills to manage and mitigate conflicts effectively with a shared understanding, respect, active listening and psychological safety.

#### **Effective Problem Solving (1 hour)**

Equip yourself with advanced problem-solving skills to address challenges and find solutions. Develop a problem-solving mindset for professional growth.

### Facilitating a Discussion - Group Meetings (1 hour)

Learn how to lead discussions that yield meaningful results and engagement. Guide productive group meetings with skill and expertise.

## Fundamentals of Feedback (1-2 hours)

Gain insights into feedback techniques on how to engage in a way that leads to effective resolution of communication problems.

# **Igniting Team Potential (2 hours)**

Understand the foundation of a high performance team with psychological safety, accountability, trust, collaboration and communication.

# **Leading Organizational Change (1-2 hours)**

Develop the skills and strategies needed to navigate change initiatives. Create and environment to foster growth, adaptability, and positive outcomes.

#### Managing Projects (1 hour)

Using traditional management techniques, better understand how to manage a project. From planning to execution, ensure success with these skills.

#### **On-boarding (1 hour)**

Optimize your on-boarding process for seamless integration and productivity. Ensure new team members acclimate smoothly and become valuable contributors.

#### **Process Improvement (1 hour)**

Drive efficiency and excellence through proven process improvement methodologies and strategies. Learn how to streamline operations for success.

## **Relationship Development (1 hour)**

Cultivate professional relationships founded on trust, collaboration, and mutual success. Develop relationship-building skills for career growth.

#### Resiliency (1 hour)

Build personal and organizational resilience, enabling you to grow and achieve success despite obstacles. Discover strategies to bounce back from challenges.

# Respect in the Workplace (1-2 hours)

Promote a culture of respect to create a positive and inclusive workplace where every individual's worth is celebrated and valued.

# Service Excellence (1-2 hours)

Deliver outstanding service that delights and retains customers and clients. Learn how to exceed expectations and build loyalty.

# Time Management & Organization (1-2 hours)

Optimize your time and organizational skills as you learn how to enhance productivity and achieve work balance.

# Your Role (1 hour)

Gain insights into your role as a manager during the disciplinary process. Learn how to navigate workplace challenges and contribute to your team's success.